

How to Read a Delivery Notice

Delivery Notice Number

This number **begins with a W** and is located under the barcode at the top of the delivery notice.

The delivery notice number also acts as a tracking number and can be entered into the Track a Package tool to check the status of your delivery and where it will be held for pick-up.

Package Information

This section indicates the basic but important information specific to your shipment, including the date your delivery was attempted on.

To hold or not to hold?

The driver will indicate in this section whether or not your package will be held for pickup.

Packages addressed to **residential locations will receive 1 attempt**, after which the package is brought to a secure location conveniently located within your neighbourhood. This location can be found when you track your package.

Packages addressed to **commercial locations will receive up to 2 attempts**. If your package qualifies for an additional attempt, the driver will indicate which day the next attempt will take place in this section.

Not going to be home for the next attempt?

If the driver indicates that another attempt will be made, simply complete the lower portion of the delivery notice and leave it in the same place the driver previously left it for you.



Sorry we missed you!
Désolé on vous a manqué!

RECEIVER'S NAME / NOM DU DESTINAIRE	John Smith	UNIT# # UNITÉ
SHIPPER'S NAME / NOM DE L'EXPÉDITEUR	Acme Ltd	
WE ATTEMPTED TO / NOUS AVONS TENTÉ	<input checked="" type="checkbox"/> DELIVER / DELIVRER <input type="checkbox"/> PICK UP / RAMASSER	ON / SUR: 25/11/20 D/J M/M Y/A

RESIDENTIAL DELIVERY / LIVRAISON RÉSIDENTIELLE

Your shipment will be held for 5 business days.
Votre colli(s) aura lieu de ramassage pendant 5 jour ouvrables.

• Your shipment will be available for pickup beginning the next business day after 12 noon.

• Visit canpar.com and enter the **W012345678** to track your shipment and confirm location and availability prior to pickup.

Want to be notified when your shipment is available for pickup?

Select "Notify Me" in the Delivery Options menu when tracking your shipment.
IMPORTANT: Government issued photo ID is required to pick up your shipment.

• Votre envoi sera disponible pour le ramassage à partir du prochain jour ouvrable après 12h.

• Rendez-vous sur canpar.com, entrez le numéro **W012345678** pour suivre votre envoi et confirmer l'emplacement et la disponibilité avant le ramassage.

Vous souhaitez être averti lorsque votre envoi est disponible pour le ramassage?

Sélectionnez "M'avertir" dans le menu Options de livraison lors du suivi de votre envoi.
IMPORTANT: Une pièce d'identité avec photo émise par le gouvernement est nécessaire pour enlever votre envoi

We will make another attempt on
Nous allons essayer à nouveau

MON LUN	TUES MAR	WED MER	THURS JEU	FRI VEN
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Want Canpar Express to leave your shipment?*

In the instructions section below, please indicate a safe place for the driver to leave your shipment, sign this notice, and leave it outside for the driver.

*Once delivery has been completed, Canpar Express is released of all liability.

Vous souhaitez que Canpar Express quitte votre envoi?*

Dans les instructions ci-dessous, indiquez au conducteur un endroit sûr où laisser votre envoi, signez l'avis et laissez-le à l'extérieur.

*Une fois la livraison effectuée conformément aux instructions, Canpar Express est déchargée de toute responsabilité.

Instructions for the driver / Directive pour le conducteur

Signature

Name/Nom

Please see reverse for BUSINESS DELIVERY / C.O.D. DELIVERY
S'il vous plaît voir au verso pour LIVRAISON COMMERCIAL / PAIEMENT SÛRE LIVRAISON



canpar.com | 1-800-387-9335

